

# NRA SPAIN

## Privacy Policy

### 1. Introduction

Welcome to NRA Spain. We specialize in obtaining vacation rental licenses in Spain and manage the entire application process for our clients. In providing our services, we collect and process personal data.

Your privacy and data protection are essential to us. This privacy policy explains how we collect, process, share, and protect your information in compliance with applicable laws, such as the General Data Protection Regulation (GDPR) and the Ley Orgánica de Protección de Datos Personales y garantía de los derechos digitales (LOPDGDD).

By using our services, you agree to the processing of your personal data as described in this policy.

### 2. What data do we collect?

We may collect and process the following personal data:

#### Personal Information

- First and last name(s)
- Address details
- Phone number
- Email address
- Date of birth

#### Identification and Property Information

- Copy of identification document (passport, national ID card)
- Ownership documents of the vacation rental property (deed, cadastral data)
- Any other relevant documents required for the application

#### Financial and Administrative Information

- Bank account details (if payments are required)
- Billing information
- VAT number, if applicable

## Technical Information

When visiting our website, we automatically collect certain information through cookies and similar technologies, such as:

- IP address
- Browser type and settings
- Date and time of visit
- Pages visited

### **3. Purpose of Data Processing**

We process your data for the following purposes:

- **Service Provision:** Submitting and handling vacation rental license applications with Spanish authorities
- **Communication:** Contacting you about your application status, answering inquiries, and providing updates
- **Legal Compliance:** Meeting regulatory and tax obligations
- **Website Optimization:** Improving our website and service offerings

We process your data exclusively for the purposes for which it was provided and will not use your data in a manner incompatible with these purposes.

### **4. Legal Basis for Processing**

We process your personal data based on the following legal grounds:

- **Performance of a Contract:** When you use our services, we process your data to complete the application process
- **Legal Obligation:** Some data must be processed to comply with regulatory and legal requirements
- **Consent:** For specific processing activities, such as marketing and cookies, we request your explicit consent

### **5. Who do we share your data with?**

We only share your data with third parties when necessary:

- **Spanish Government Authorities:** For the submission and processing of your vacation rental license
- **Legal Advisors and Notaries:** If required for additional legal procedures
- **Payment Providers:** For secure payment processing
- **IT Service Providers:** For website hosting and security

We guarantee that we do not sell, rent, or commercially exploit personal data without your consent.

## **6. How do we protect your data?**

We take all necessary technical and organizational measures to protect your data from unauthorized access, loss, theft, or misuse. Our security measures include:

- Encryption of data during transmission
- Secure servers with strict access control
- Regular security updates and audits
- Limited access to personal data for authorized personnel only

## **7. Data Retention Period**

We retain your data only for as long as necessary for the purposes for which it was collected unless a longer retention period is legally required. After the legal or operational retention period expires, your data will be securely deleted or anonymized.

## **8. Your Rights as a Data Subject**

Under the GDPR and LOPDGDD, you have various rights regarding your personal data:

- Right to Access: Request information on what data we process
- Right to Rectification: Request corrections to incorrect or incomplete data
- Right to Erasure: In certain cases, request the deletion of your data
- Right to Restriction of Processing: Request limited processing of your data
- Right to Data Portability: Request your data in a structured format
- Right to Object: Object to specific types of data processing

You can submit a request regarding your rights using our contact information below.

## **9. Cookies and Tracking Technologies**

Our website uses cookies to enhance the user experience. Cookies can be functional, analytical, or marketing-oriented. Upon your first visit, we request your consent to use certain cookies.

For more details about cookies, please refer to our [Cookie Policy](#) and [Tracking](#).

## 10. Changes to this Privacy Policy

This privacy policy may be updated due to legal changes or modifications in our business practices. We recommend regularly checking this policy. The latest version will always be available on our website.

## 11. Contact Information

If you have questions about this privacy policy or wish to exercise your rights, please contact us at:

 [NRASpain@outlook.com](mailto:NRASpain@outlook.com)

 +31 (0)6 27021138

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# Cookie Policy and Tracking

## 1. What are cookies?

Cookies are small text files placed on your device when you visit our website. They are widely used to make websites work, work more efficiently, and provide information to the site owners.

## 2. Types of cookies we use

We use the following types of cookies on our website:

- **Strictly necessary cookies:** These cookies are essential for the website to function and cannot be switched off in our systems. They are usually only set in response to actions made by you, such as setting your privacy preferences, logging in, or filling out forms.
- **Performance cookies:** These cookies allow us to count visits and traffic sources so we can measure and improve the performance of our site. They help us know which pages are the most and least popular and see how visitors move around the site.
- **Functional cookies:** These cookies enable the website to provide enhanced functionality and personalization. They may be set by us or by third-party providers whose services we have added to our pages.
- **Targeting cookies:** These cookies may be set through our site by our advertising partners. They may be used by those companies to build a profile of your interests and show you relevant ads on other sites.

## 3. How we use cookies

We use cookies to:

- Enhance the functionality of our website
- Remember your preferences
- Collect statistics on website usage
- Deliver tailored advertisements and content

## 4. Managing cookies

You can manage or delete cookies through your browser settings. You can also set your browser to block cookies or alert you when a cookie is being placed. Please note that if you choose to block cookies, some parts of our website may not function properly.

## 5. Tracking technologies

In addition to cookies, we may also use other tracking technologies such as web beacons and pixels. These technologies help us better understand user behavior and improve our services.

## 6. Changes to our cookie policy

We may update this cookie policy from time to time to reflect changes in technologies and legislation. We encourage you to visit this page regularly for the latest information on our cookie and tracking policies.